

AP 417-1 Information and Communications Services Access

The School District provides access to computers, software, networks, electronic systems and internet (collectively referred to as the 'System') for a very specific and limited purpose. It is intended for educational and/or research purposes and for conducting valid School District business. The following terms and conditions for computer and internet users represent a condensed version of AP 417 – Information and Communication Services.

Terms and Conditions

1. Access to the System
 - 1.1 Access to the System is a privilege, not a right.
 - 1.2 Access is made available only after all applicable parties sign the Information and Communications Services Access User Agreement form (AP 417-2)
 - 1.3 Access under this procedure relates to wired, wireless and mobile networks accessed from school property.
2. Expectations – System users are expected to:
 - 2.1 Be polite and use appropriate language (do not swear, use vulgarities or profanities, or any other inappropriate language that would normally be against the School District's Code of Conduct and local school rules);
 - 2.2 Obey all copyright laws and any terms and conditions when copying or transferring electronic data;
 - 2.3 Follow School District guidelines and obtain permission from the appropriate authority before publishing any web pages that represent the School Board and its staff and students;
 - 2.4 Not reveal your passwords (except where appropriate to conduct School District business) or your personal information such as your address, phone number(s), or age of yourself, students or colleagues.
3. Prohibited Use – Examples of prohibited conduct include:
 - 3.1 Forging documents or messages by assuming another identity is prohibited;
 - 3.2 Deliberately accessing or publishing illegal and objectionable material including, but not limited to, websites containing pornography, hate literature, criminal skills and transmitting materials in violation of Canadian laws;
 - 3.3 Transmit or post threatening, abusive, illegal, commercial, or political materials as defined by AP 417, 'Information and Communication Services';

- 3.4 Vandalizing or breaching the security of the System;
 - 3.5 Participating in online gambling sites during the school day or installing unlicensed software on district devices is not appropriate.
4. Liabilities
- 4.1 The district assumes no responsibility or liability for any personal memberships or charges arising out of, either directly or indirectly, the actions or inaction of sellers.
 - 4.2 The district makes no warranties of any kind, whether expressed or implied, for the service it is providing. The district will not be responsible for any damages users may suffer including, but not limited to, the loss of data.
 - 4.3 The opinions, advice, services, and all other information expressed by System users, information providers, or other third party individual in the System and on the Internet are those of the information providers and not the district.
5. Privacy and Confidentiality
- 5.1 Use of the System, including Internet access, is neither private nor confidential and may be tracked or archived. The district reserves the right to access any files on the System in case of misuse, suspicion of misuse, or any other activities in violation of AP 417 – Information and Communication Services, or law. Use of the System may be monitored or reviewed by the Superintendent or designate of IT or designate without prior notice if there are reasonable grounds.

AP 417-2 Information and Communications Services User Agreement

I understand and will abide by the terms and conditions of the Information and Communications Services User Agreement. I further understand that any violation of these terms and conditions will be subject to the disciplinary codes set out by the Abbotsford School District and will be handled in accordance with those codes. Depending on the severity of the violation, discipline could lead to suspension of computer privileges, suspension or expulsion from school. The appropriate legal authorities will be contacted if there is any suspicion of illegal activity.

(please print)

First Name: _____ Last Name: _____

School (if student) or Position (if employee): _____

Date: _____ Signature: _____

PARENT/GUARDIAN AGREEMENT

If the user is a student and is under the age of 19, a parent or guardian must also read and sign this agreement.

As the parent or guardian of the user named above, I have read this agreement. I have also taken reasonable steps to ensure that the child named above understands the terms and conditions of this agreement. I understand that access to the System is designed for educational purposes and that there are limitations on the use of the System. I recognize that, although the Abbotsford School District has taken reasonable measures to limit access to objectionable and illegal materials, the school district cannot guarantee that 100% of materials accessed via the Internet, either intentionally or unintentionally, will not include offensive or illegal content.

I hereby give permission for the child named above to access the System and certify that the information contained on this form is correct.

(please print)

First Name: _____ Last Name: _____

Relationship to student: _____

Date: _____ Signature: _____